



## " Good Digital Hygiene for Startups"

2022-1-LV01-KA220-VET-000086725

**1<sup>st</sup> Transnational face-to-face meeting in Latvia,**

**30-31 January 2023, Riga**

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**Dates:** 30-31 January 2023

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**Location of event:** BDA Office, Dzirnavu street 140, Riga

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**Contact  
information for  
organizer from  
BDA:**

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### Monday, 30 January 2023

**Location of event: Dzirnavu street 140, Riga**

Time	Agenda item	Presenter	Notes
10:00-10:30	Join a meeting (coffee break)		
10:30-11:00	Overall presentation of BDA	BDA	Introduction with BDA
11:00-11:30	Presentation of the project, how it will be implemented, the main deadlines	BDA	30 minutes general presentation of project; Q&A
11:30-12:30	Presentation about development of A2.1 Guideline development of comparative analysis and A2.2 Completion of individual current situation analysis reports for partners	MUGLA SITKI KOCMAN UNIVERSITY, Turkey	45 minutes presentation/workshop on the activities, its results, work progress.
12:30-14:00	Lunch	All	
14:00-14:20	Presentation about activity A2.3 Producing Comparative of digital	MUGLA SITKI KOCMAN UNIVERSITY, Turkey	20 minutes presentation about what needs to be



	hygiene practices' skills gap of startups report		completed on activity 2.3.
14:20-15:00	Presentation about activity A2.4 Preparing item pool for Index	Wittenborg University of Applied Sciences, Netherlands	40 minutes presentation about activity, what needs to be done
15:00-15:15	Coffee break	All	
15:15-16:30	Presentation about activity A2.5 Assessment of Items in the Index by Experts	MUGLA SITKI KOCMAN UNIVERSITY, Turkey	1 hour presentation/workshop on the activity.

## Tuesday, 31 January 2023

Location of event: Dzirnavu street 140, Riga

Time	Agenda item	Presenter	Notes
09:00-09:30	Join a meeting (coffee break)		
09:30-10:30	Presentation about activity A4.1 Dissemination and Communication plan	Eduvibes Foundation, Poland/ Mathemagenesis, Greece	45 minutes presentation about progress of Dissemination and Communication Plan, discussion about social media sites.
10:30-12:00	Presentation about activity A4.2 Preparation and Launch of Digital Platform and Awareness Increasing Activities via social media channels	SC eLearning & Software SRL, Romania	45 minutes presentation about website's creation/discussion about the platform.
12:00-13:30	Lunch	All	
13:30-14:00	Conclusion about project's meeting	BDA	20 minutes presentation about 1 <sup>st</sup> Transnational Meeting, next most important works and deadlines.
14:00-...	Free time	All	